

**Fort Worth Human Relations Commission Retreat**  
**Lena Pope Amon Carter Center**  
**3200 Sanguinet Street, Fort Worth, Texas 76107**  
**August 4, 2016**  
**3:00 – 7:00 p.m.**

**CALL TO ORDER**

With a quorum of the members present, Human Relations Commission (HRC) Vice-Chair Carla McKenzie called the HRC Retreat to order at 3:08 p.m.

**ROLL CALL**

**Present**

Steele, Mike  
Herrera, Sharon  
Luft, John  
Canas, Melissa  
Martinez, Arturo  
Early, Justin  
McKenzie, Carla

**Absent**

Bilz, Reed  
James, Barbara  
Bonilla, Eva  
Blakeley, Damon

**Staff**

Rush, Angela  
Bancroft-Lasseter, Tracy  
Vargas, Diane  
Villegas, Veronica  
Henderson, Al  
Troutt, Christopher

**APPROVAL OF MINUTES**

The minutes of the Human Relations Commission meeting on June 28, 2016, were approved.

**CITIZEN PRESENTATIONS**

None

**INFORMATIONAL REPORTS**

***Administrator's Report – Angela Rush, HRC Administrator***

Upcoming events: Ms. Rush will be out of state until August 18, 2016. Tracy Bancroft-Lasseter, Enforcement Manager, will be in charge during her absence.

Employee Recognitions: Al Henderson, ADA Coordinator, will be moving into the Human Relations Unit (HRU) offices. Ms. Rush briefed the HRC on the training she attended last week in New Jersey along with two City Attorneys, Brandon Carr and Chris Mosley. Barbara Asbury, Compliance and Planning Manager for the Neighborhood Services Department, also attended. Ms. Asbury is responsible for implementing the affirmatively Fair Housing Rule in relations to the CDBG and home dollars that the City receives.

Organizational Updates: The Council voted in favor of the consolidation of the Mayor's Committee on Persons With Disabilities and the Diversity Advisory Committee as Standing Committees under the HRC. Veronica Villegas, Human Relations Coordinator, updated the HRC on the Disability Conference. The conference date is confirmed and will be held on Thursday, October 20, 2016, from 9 a.m. – 5 p.m. at the Lena Pope Amon Carter Center. All of the workshops and resource forum topics have been selected. Staff is in the process of finalizing the speakers for the various workshops. The theme for the conference is Inclusion Matters.

***Approval of Fair Housing Assistance Program (FHAP) Cooperative Agreement with the U.S. Department of Housing and Urban Development (HUD)***

Ms. Bancroft-Lasseter requested from the HRC the approval of the FHAP contract with HUD. HUD provides funding to the HRU based on the number of fair housing complaints closed from June 30, 2015 to July 1, 2016. During that period staff closed 228 cases. HUD also provides funding for training and administrative costs. Staff is asking for the HRC to approve the Cooperative Agreement with HUD in the amount up to \$877,785. Commissioner Justin Early motioned to approve the cooperative agreement with HUD. Commissioner Sharon Herrera seconded. The motion carried 7 – for, 0 – opposed and 0 – abstentions.

***Approve HRC Tarrant County Gay Pride Parade Activities***

Ms. Villegas briefed the HRC on participating in an event targeting the LGBT youth community. The HRC would be a sponsor of an activity at the event and would distribute information about the HRC and the City's diversity inclusion efforts. The free event will be on Saturday, September 24, 2016, from 2:00 – 7:00 p.m. in the Celebration Church. The event will target teenagers from 13 to 18 years of age. Commissioner John Luft motioned to participate in the Teen Pride Celebration. Commissioner Arturo Martinez seconded. The motion carried 7 – for, 0 – opposed and 0 – abstentions.

***Administrator's Performance Review***

Ms. McKenzie informed the HRC that it is time to conduct the administrator's annual performance review. Diane Vargas, Administrative Assistant, will email the HRC the standing committees list. Commissioners that are the chair of a standing committee are also on the Administrator's Evaluation Committee. She asked the HRC to be looking for the list so there is no delay in processing the performance review.

***Retreat Activities***

The HRC, HRC staff support and members of the Mayor's Committee on Persons With Disabilities, and the Diversity Advisory Committee participated in team building activities facilitated by Lynda Johnson, City of Fort Worth Chief Performance Officer.

**FUTURE AGENDA ITEMS**

Commissioner Luft would like to review the ordinance on bathroom policy for transgender individuals.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:06 p.m.